**Building & Code Inspector Town of Vestal, NY**

- Reviews plans, blueprints and specifications for the construction or renovation of buildings for compliance with applicable codes, regulations and laws prior to issuing permits; Inspects buildings and structures in the process of construction or repair for compliance with approved plans, specifications and all requirements of applicable ordinances, codes and laws; Inspects existing buildings and structures to insure their conformity with safety standards; Performs final inspections and issues certificates of occupancy for properly completed projects;

Explains the requirements of the building codes, local zoning ordinance and other related laws to building contractors, owners of structures and the general public.

Orders unsafe conditions in existing structures to be rectified and arranges for condemnation notices to owners and builders of improper or hazardous structures.

Receives and investigates complaints of building, zoning, fire, illegal dumping and other local codes and takes appropriate action; Maintains records of investigations and decisions.

Prepares periodic reports of buildings and structures, both erected and altered, of permits issued, fees collected, and estimated costs of work covered by permits.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS: Thorough knowledge of modern practices, principles, materials and tools used in building construction; Thorough knowledge of the requirements of the building code, zoning code, laws and ordinances of the jurisdiction.

BUILDING AND CODE INSPECTOR- Good knowledge of the principles of engineering, architecture and building trades; Good knowledge of the structural and mechanical components of buildings; Skill in reading and interpreting building construction plans, blueprints and specifications and to recognize deviations from such plans in the actual construction; Skill in recognizing instances of fire or safety violations and prescribing corrective measures; Ability to establish and maintain cooperative relationships with other public officials, building contractors, building owners and the general public; Good powers of observation; Good judgement; Tact.

MINIMUM QUALIFICATIONS:

A) Graduation from a regionally accredited or New York State registered college or university with an associate's degree or higher in civil engineering, construction technology or closely related field; OR

B) Graduation from high school or possession of an equivalency diploma and 2 years' experience in building construction; OR

C) Graduation from high school or possession of an equivalency diploma and 2 years of experience as either a municipal building inspector or code enforcement officer;

OR

D) An equivalent combination of training and experience as defined by the limits of A), B) and C) above.

SPECIAL REQUIREMENTS: Candidates for appointment in this class will be required to complete any and all mandated training, within the required time limits, for duties to be performed as established under minimum standards for Code Enforcement/Building Inspector Personnel in New York State under Title 19 NYCRR 1208.

Job Type: Full-time

Current starting pay: $25.47 per hour- union contract

Expected hours: 40 per week, overtime may be required, but not typical

Benefits:

* Dental insurance
* Health insurance
* Paid time off

Physical Setting:

* Construction sites
* Office
* Outdoor work (cold, rain, heat, etc.)

Schedule:

* 8-hour shift
* Day shift

License/Certification:

* Valid Driver's License
* Current NYS Certified Code Enforcement Official, or the ability to complete the required certification within one (1) year of appointment to the position.

Ability to Commute:

* Vestal, NY 13850 (Required)

Please submit a completed Broome County Employment Application and a current detailed resume to the Town of Vestal Human Resources Office at 605 Vestal Parkway W. Vestal, NY 13850 or email to Debora Panicek, [dpanicek@vestalny.gov](mailto:dpanicek@vestalny.gov)