



NYSBOC

New York State Building Officials Conference

www.nysboc.org email - info@nysboc.org

NYSBOC BOARD OF DELEGATES MEETING MINUTES

DATE: September 20, 2024

LOCATION: Radisson Hotel, Corning, NY

CALL TO ORDER: The meeting was called to order by President, Sal Pennelle at 12:47 pm.

PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led by Ed Cusato.

MOMENT OF SILENCE IN MEMORY OF DECEASED MEMBERS: Joe Donnelly and Richard Lanum from the Suffolk chapter.

WELCOME: President Sal Pennelle welcomed the delegates and guests to the 2024 Annual Business meeting, and he thanked Bill Knickerbocker and the Southern Tier Building Officials, and Ed Cusato and the Central Chapter for hosting the hospitality room.

INTRODUCTION OF GUESTS: President Sal introduced the following guests –

- Matt Tebo, Deputy Secretary of State
- Dominic Simms, CEO of the International Code Council
- John Belcik, Incoming CEO of the International Code Council
- Mike Boso, Secretary/Treasurer of the International Code Council
- William McKinney, President of the ICC, Region VI
- Todd Vandervort, Vandervort Group – NYSBOC lobbyist.

ROLL CALL: By Secretary, Alan Gustafson. A quorum of members was present.

President	Sal Pennelle
1st Vice President	Valerie Scott
2nd Vice President	Mark LaFaver
Past President	Marty Moseley
Treasurer	Doug Scarson
Secretary	Alan Gustafson
Historian	Steve McDaniel

Past Presidents Chris Jensen, BJ Gettel, Ed Cusato

BIANCO: Geraldo Castro, and Stephen Haramis

Capital: Thomas Cannizzo, Daniel Sherman, Jackie Coons, Richard LaJoy, Jason Staring, Andrew Fuller



ICC NORTHEAST REGIONAL COALITION



Central:	Ed Cusato and Tom Poitras
Columbia Green:	
Finger Lakes:	Andrew Collini and Terry Rech
Mid-Hudson:	Eric Philipp, Tom DePole, Paul Taft and Fred Reilly
Mohawk:	
Monroe:	Don Bowers and Christopher Roth
Niagara Frontier:	Roderick Cameron, Michael Fields and David Metzger
Northern Adirondack:	
Rockland:	Adam Peltz and Ruben Berrios
Southern Tier:	William Knickerbocker, Brent Cross, Michael Rangstrom and Paul Neske
St. Lawrence:	
Suffolk:	Tim Maher
Tri County	BJ Gettel and John Orr
Westchester	Lawrence Chiulli and John Stone
Western Southern Tier	Alan Gustafson
Yates - Ontario	Dan Delpirio
ICC	Dottie Mazarella
Department of State	Matthew Tebo, Brian Tollisen, Ronald Stark, Bill Sherman, Chad Haviland, China Clarke and Kevin Durr-Clark

APPROVAL OF MINUTES:

- **A motion was made by Adam Peltz, to approve the minutes of the June 7, 2024, delegates meeting. The motion was seconded by Ed Cusato. The motion passed unanimously.**

OFFICERS REPORTS:

President – Sal Pennelle

- Sal thanked honored guests for attending the dinner last evening and the ABM today.
- NYSBOC is in full support of ICC and will be sending a good contingency to the Long Beach meeting.

1st Vice President – Valerie Scott

- Final details being worked out for the ICC meeting in Long Beach. She asked that anyone attending to please notify her so a group text can be setup for communication while at the meetings.
- For those who will be attending, they need to make sure they are a governmental voting member and that they have validated their membership. Val will be sending

a reminder email to everyone. For those who may be unsure about their membership status, they should contact Dottie Mazarella.

2nd Vice President – Mark LaFaver

- No report

Immediate Past President – Marty Mosely

- No report

Treasurer – Doug Scarson .

- A copy of the Treasurer's report was distributed.
- **Eric Philipp made a motion to approve the Treasurer's report as presented. Adam Peltz seconded the motion. The motion passed unanimously.**

Secretary – Alan Gustafson

- There are still some chapters that have not submitted membership lists.

Historian – Steve McDaniel

- No report.

NYS DIVISION OF BUILDING STANDARDS AND CODES:

John Addario - Director, Brian Tollison, Kevin Durr-Clark, William Sherman, Chad Haviland, Ron Stark and Nathan Paquin

Brian Tollison reported for Nathan Paquin – Emergency Management

- Two damage assessment reports were made this past summer in partnership with OFPC. The first was on July 16th after a tornado in Rome, NY. Six people were sent for a couple days where they inspected approximately 300 buildings. In early August, another team of six people were sent to Steuben County to inspect 250 buildings after a flood event.

Kevin Durr-Clark – Code Development

- The next Code Council meeting will be held on September 27th. This will be the fifth meeting held this year and will be specifically for the SEQR process. The public comment period ended on September 6th. The public comment period the notice of notice of approval and development documents ends on September 24th.
- They have been working with Sal, Valerie and Marty for NYSBOC comments.
- The documents are posted on the state website and show the differences between the 2020 code and the proposed 2024 code. They do not include every code section – only the code sections that have been updated or modified based on the 2021 or 2024 ICC process and/or the NYS modifications.
- Between September 24th and December 6th, there will be a notice of proposed rule making at the Code Council meeting where all of the comments that have been received so a final draft can be completed.
- Ten code change proposals will be presented at the ICC meeting in Long Beach. Nine individuals from the Codes division will be attending.

Ron Stark - Training

- Work is continuing on the new learning management system. A contract has been signed with the company that will be providing the new system.
- They are continuing work on the advanced in-service training that will most likely involve 18-24 hours.
- They are working on basic training for the new learning management system in coordination with the new code that will be coming.
- Only 12 hours of webinar in-service training. These will be held on the first Friday of each month.
- The "Train the Trainer" program is still being developed but has been delayed due to scheduling and the loss of a staff member.
- Steve Haramis thanked Ron for his efforts in allowing professional development elective courses to be assigned "T" numbers. These courses can now be presented at conferences without the need to submit the professional development elective forms at the end of the year.
- Marty Moseley inquired about how the advanced in-service training will impact chapter conferences. Ron stated they cannot begin the advanced in-service training until the Notice of Adoption is put into play. It will not be ready for conferences held at the beginning of next year. It will most likely become available later next year and into 2026.
- Dottie Mazzarella thanked Ron for DOS allowing Janet Miller to attend chapter conferences.

EVENTS, ASSOCIATION, & CONFERENCES:

Mark LaFaver – Chair, Chris Jensen, Steve McDaniel, Doug Scarson and David Burke

- Mark reported that discussions are being held with the Capital district who has expressed an interest in hosting the 2025 ABM. Voting to be held at the December delegates meeting.

BY-LAW COMMITTEE:

Don Bowers – Chair, Brent Cross, Lawrence Chiulli and Tom Depole

- Sal mentioned the executive board will be working on a draft proposal that will change the current dues structure. Once completed, it will be presented to the By-Law Committee for review.

NOMINATING & ELECTION COMMITTEE:

Joe Smith – Chair, Alan Gustafson – Region 1, Brent Cross – Region 2 and Dan Sherman - Region 3

- Brent reported there is no activity at this time. However, he mentioned that elections will be held next year, and he asked if anyone is interested in running for an office, to contact him or Joe Smith.

WAYS AND MEANS COMMITTEE:

Doug Sarson – Chair, B.J Gettel, Valerie Scott and Alan Gustafson

- Doug reported that the committee was asked to solicit proposals for a dishonest bond. There were three submissions, but one of the submissions is no longer providing this service. The remaining submissions were from the Travelers and another company located in New York State and they were \$100 apart. Since it has been several months since these quotes have been received, Doug will have to confirm that the quotes are still valid.

- **Doug made a motion to allow the Ways and Means Committee to purchase a dishonesty bond policy not to exceed \$520 per year. The motion was seconded by Don Bowers. The motion passed unanimously.**

EMERGENCY MANAGEMENT (CEDAR):

BJ Gettel – Chair, Sal Pennelle and David Metzger

- No report.

GOOD AND WELFARE:

Valerie Scott and BJ Gettel

- No report.

SCHOLARSHIP COMMITTEE:

Doug Scarson – Chair, and Tim Dougherty

- Doug reported that a \$1,000 was awarded to a student from Rockland and two \$500 scholarships were awarded to students from Niagara Frontier.
- Don Bowers encouraged delegates to take advantage of these scholarships.

HONORARY MEMBERSHIP COMMITTEE:

Steve Haramis – Chair, John Stone, BJ Gettel and Mark Lafaver

- Steve reported that three people submitted requests for honorary membership from the Niagara Frontier chapter – Kevin Rank, David Metzger and Rod Cameron.
- **Ed Cusato made a motion to make Kevin Rank, David Metzger and Rod Cameron, honorary members of NYSBOC. The motion was seconded by Don Bowers. The motion passed unanimously.**
- Steve reported that the honorary membership forms are on the website.

FUNDRAISING COMMITTEE:

Steve Haramis – Chair, and Adam Peltz

- Steve reported that tickets “300 Club” raffle are now available to help raise funds for our organization.
- 300 tickets will be sold for \$100 each.
- Five prizes will be given - \$10,000, \$2,000, \$1,000, \$750 and \$250.
- \$16,000 to NYSBOC.
- Tickets will be available through the end of November.
- There was a question if there could be a seller bonus per ticket.
- Since this is the first time this is being done, it was decided to not offer a bonus.

CODE OFFICIAL / PUBLIC SAFETY COMMITTEE:

Adam Peltz – Chair, Steve Haramis and Reuben Berrios

- Adam reported that he and Steve have been working very diligently on contacting local politicians and members of law enforcement.
- They are also working on developing training classes. Once the classes are in place, they will be made available to chapters.
- They are still working on getting support from legislators to grant peace officer status to code officials in NYS so they can protect themselves when on the job. Hoping to have this ready before the legislators return to session in January.
- Sal mentioned that everyone that he has talked to about this issue is in favor of this program.

LEGISLATIVE / CODE UPDATE COMMITTEE:

Marty Moseley – Chair, Michael Malatino, Steve McDaniel, Lawrence Chiulli and Joseph Smith, Sr.

- Marty thanked lobbyist, Todd Vandervort for his update on the legislative side.
- They are dealing with over 200 bills that were proposed last year.
- They had a very successful Lobby Day.
- Meetings are being held weekly.
- They have been reviewing all of the proposed code updates.
- On October 10th, he will be attending a local community college event and will talk to students about becoming code officials. Approximately 500 students will be attending this event.

NYS HOME BUILDERS:

Steve McDaniel - Chair

- No report.

WEBSITE / TECHNOLOGY COMMITTEE:

Valerie Scott – Chair, BJ Gettel and Steve McDaniel

- No Report

BUILDING OFFICIAL PEER SUPPORT:

Richard LaJoy – Chair, Don Melkulik and Dan Sherman

- Rich reported this committee is meant to create a group of code officials across the state to build resources and learn best practices.
- Three meetings have been held locally so far this year and has grown from four municipalities to eight.
- Plan to expand across the state via Zoom meetings.
- If anyone has an interest, please contact him.

NYS CODES COALITION COMMITTEE:

Steve McDaniel – Chair and Marty Moseley

- Marty reported they met and interviewed prospective candidates for office. A slate of candidates was put together and they were provided to all coalition members.

CODE DEVELOPMENT COMMITTEE

Marty Moseley

- Marty reported that meetings are held weekly on Tuesday and everyone is welcome to participate in these meetings.
- They are currently working on the Group A component as identified by the ICC.
- There will be a public committee action hearing in Long Beach. No votes will be taken in Long Beach but will happen in 2026. These dates are on the ICC website. There are 2,500-2,800 proposed modifications being put forth.
- They will be putting a voting guide together.

ICC:

Dottie Mazarella and Steve McDaniel

- Dottie reported the deadline for validation is tomorrow, September 21st.
- She is happy with who will be attending the meeting in Long Beach.
- She also thanked everyone for their hospitality toward Dominic, John and Mike from the ICC.

ICC REGION VI:

Steve McDaniel – Chair, Ed Cusato and Marty Moseley – Alternate

- Ed – no report.
- Marty respectfully requested support for his candidacy for the position of Vice Chairman of ICC Region VI.
- Ed is also up for election for the position of Treasurer

OLD BUSINESS:

- Sal reported the board is still working on delegates meeting / venue procedures, proposed dues structure and audio visual equipment. To be brought back for consideration in December.

NEW BUSINESS:

- Sal reported on the banquet dinner that was held last evening, September 19th.
- Awards/recognitions were presented to:
 - Dominic Simms – Recognition as outgoing CEO of the ICC.
 - John Belcik – Recognition as incoming CEO of the ICC.
 - Doug Scarson – Recognition for 14 years of service to NYSBOC.
 - Valerie Scott – Presidents Award.
 - Steve Haramis and Rich LaJoy – Code Officials of the Year.
- Mark LaFaver requested that the Scholarship Committee consider extending the scholarships to grandchildren of NYSBOC members.
- Ed Cusato commented that would require a by-law change.
- Brent Cross reported that the Southern Tier Chapter has taken the position that the requirement for residential sprinklers be removed from the proposed code update. Looking for support from other chapters. Matt Tebo stated that requests should be made as soon as possible.

CHAPTER REPORTS:

BIANCO - No report.

Capital - Their annual conference will be held on October 7-9 for a total of 19 hours.

Central - Their next conference will be held in April. Monthly training classes are also proving very successful with an average attendance of 40-50 code officials.

Columbia Green - No report.

Finger Lakes - Their next conference will be held in December.

Mid-Hudson - Next training to be held on October 9th.

Mohawk - No report.

Monroe - Their next conference will be held on October 1-3 in Syracuse. They are sponsoring a smoke detector giveaway for local fire departments. They reached out to Albany / Utica area that had a tragic fire. Helped to start a smoke detector fundraiser.

Niagara Frontier - Their conference will be held on January 27-29.

Northern Adirondack - No report.

Rockland – They recently had their fifth and final PDE at their monthly luncheon. Their next conference is scheduled for May 6-8 for a total of 23 hours.

Southern Tier - They just held their conference in conjunction with the ABM

St. Lawrence - No report.

Suffolk – Their last two trainings to be held on September 26th and October 3rd for a total of 24 hours for the year.

Tri-County - Their next conference will be held on November 12-15 for up to 26 hours in Kingston.

Westchester - They just held their 7th annual charity golf outing. The proceeds went to the Westchester chapter and Westchester Cerebral Palsy. Their next conference will be held on February 26-27 and March 19-20.

Western Southern Tier - Their conference was held on September 11-13 with approximately 120 in attendance for a total of 24 hours.

Yates - Ontario - They will be having a training day on November 21st.

ADJOURNMENT:

- **A motion to adjourn the meeting was made at 2:30 pm by Marty Moseley and seconded by John Stone. The motion passed unanimously.**

Minutes respectfully submitted by Alan Gustafson, Secretary